

SHIVALIK PUBLIC SCHOOL, TAPA, BARNALA

Rules & Regulation

1. Students should arrive at the school before the first bell.
2. Students should be neatly dressed up. The school uniform is to be worn every day. Students who are shabbily dressed or are not in proper uniform will be sent back to home or may be imposed fine.
3. No shouting or whistling is allowed in the school building.
4. Students are expected to care for the school property and no student should damage school furniture, write or draw anything on the walls. Damage done even by accident should be reported at once to the class teacher or to the principal.
5. Anyone who notices something damaged, should report the matter immediately, even if he or she does not know as to who has done it.
6. Students are not allowed to bring any sharp instruments to school.
7. Students are advised to keep their class rooms, school building and campus as neat & clean as possible and throw the leftovers only into the dust bins.
8. Children are not allowed to wear jewelry or any expensive ornaments in the school. Bringing mobile phones, I-pods, pen drives, are strictly forbidden in school campus. In case of violation of this rule the same will be confiscated. The school bears no responsibility for such articles lost in school.
9. No students will be allowed to go home during the classes going on without the written permission of the principal.
10. Lending or borrowing of money and other articles amongst the students is not permitted.
11. Shivalik Public School Students should observe polite manners where ever they go. They should always remember that the school is judged by their conduct. They should greet their teachers whenever they meet them.
12. Since it is a co-education school, it is expected that students behave in a manner which brings a good name to the student community and do not indulge in any conduct that brings disgrace instead.
13. Parents and guardians will not visit their wards or teachers in the class rooms without the permission of the principal.
14. As far as possible, once a child has come to school, he/she should not be asked to come home on half day leave or leave from any period. In case of emergency only the parent should come to school to take the ward.
15. Students should get their report cards signed only by their parents/guardians, during PTM or within five days of the receipt of the report card.
16. Students are not supposed to miss any teaching/games/activity period, whether there is teacher in the class or not. Time table incharge will make alternate arrangements.
17. Shivalik Public School provides education from nursery to class 12th therefore, it is expected that the juniors be treated with love and affection, while the juniors show all respects to their seniors.

18. No students shall indulge in any of the following practices namely:

- *Spitting in or around school building.
- *Disfiguring or damaging any school property.
- *Smoking
- * Any form of gambling
- * Use of drugs or intoxicants.
- * Rowdyism and rude behavior.
- * Use of violence in any form.
- * Casteism, communalism or practice of untouchability.

19. The observance of rules of discipline of the school and good behavior is an essential condition to a student's continuance in the school. In case a student violates the school rules or indulges in any form of indiscipline, action shall be taken against the students.

20. The students, who will be selected to participate /represent the school in sports, cultural or any other activity, will have to participate accordingly.

21. Parents are to compulsorily attend all PTMs' to receive their wards' feedback and discuss progress of their child.

22. Parents are advised to use cultured language with the staff when they visit the school and it is a truth that children learn good habits from their parents. So upbringing of a child in proper manner is the equal responsibility of parent along with teachers.

23. Parents are requested to check and counter sign their ward's diaries on daily basis.